

## **Building Services Assistant**

We are now accepting applications for the position of Building Services Assistant.

The position is responsible for carrying out regular maintenance duties, housekeeping and janitorial services in accordance with prescribed methods and work schedules as assigned by the Building Superintendent, maintains a safe work environment; assists with maintenance and daily cleaning of building and equipment in the Centre and satellite offices; and assists with maintenance of the exterior of the building and grounds, and participates in education and quality improvement programs as required.

The ideal candidate will be flexible, reliable and have previous maintenance and janitorial experience. This position will work a minimum of 37.5 hours per week, includes day, evening and weekends as required. This position also requires some additional hours to cover for vacations and sick leaves.

If you are mechanically-inclined and are interested in this position, please forward your resume to:

Human Resources Manager  
Grandview Children's Centre  
600 Townline Road South  
Oshawa, Ontario  
L1H 7K6  
e-mail: [HR@grtc.ca](mailto:HR@grtc.ca)  
[www.grtc.ca](http://www.grtc.ca)

We thank all applicants. Only those being considered for an interview will be contacted.